

COUNSELING CENTER @ MHA APPOINTMENT POLICY

An appointment is a commitment to be on time and ready to work. If you are late, your therapist will probably be unable to meet for the fulltime, as they still have appointments after yours.

A cancelled appointment delays your work and ours. Consider your meetings VERY important. When you cancel, please give your therapist at least 72 hours notice.

The Counseling Center implements a cancellation/no show policy. If you do not show up for your sessions after the third time you will be closed and you will be referred to another facility. After third phoned in cancellation we do reserve the right to close your case.

If you have any questions and/or concerns feel free to discuss them with your therapist.

Client Signature

Date